



WESTCHESTER POLICE DEPARTMENT

Vacation Watch Request Form

The Westchester Police Department will conduct security checks to all residents who will be away from home and have no one staying or checking on the home while away.

Please fill in the **Vacation Watch Request Form** to request this check, and email it to dispatch@Hillside-il.org or bring it to the Police Department 10300 Roosevelt Rd, Westchester.

Taken By: _____ (*Dispatch Only*)

Start of checks (date & time): _____ End of checks (date & time): _____

Full Name: _____

Address: _____

Telephone: _____ Cell Phone: _____

Lights on? _____ Timer? _____ Windows Locked? _____ Drapes Closed? _____

Mail stopped? _____ Newspaper Stopped? _____ Neighbors Informed? _____

Key Holder: _____ Phone Number: _____

Animals on premises: No Yes Types of animals: _____

Lights left on: No Yes Light times: No Yes

Authorized cars on premises:

MAKE	MODEL	YEAR	COLOR	LICENSE NO.
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List of authorized people on premises:

Emergency contact: _____ Key to house: No Yes

Address: _____

Telephone: _____

Comments/Additional Information: _____

I understand that the Westchester Police Department and the Village of Westchester do not have any liability from any loss or damage during the specified period and I waive and release them from any liability.

Signed: _____ Date: _____