



Village of Westchester

10300 West Roosevelt Road, Westchester, IL 60154

Phone: (708) 345-0199 • Email: Building@westchester-il.gov

APPLICATION FOR COMMERCIAL CONCRETE PERMIT

Date Received

Date: _____ Site Address: _____

Name of Property Manager/Owner: _____ Phone: _____

Address: _____ Email: _____

General Contractor: _____ Phone: _____

Contractor Address: _____ Email: _____

Description of work: _____

Cost of work: _____

DESCRIPTION OF WORK

Permit Fees: **Driveway:** \$0.06/sf, minimum \$150 **Approach:** \$50*** **Curb Cut:** \$30***
Other Concrete: \$50 (stairs, walks, patio, etc.): 1.5% cost of job, minimum \$100 (includes plan review)
Asphalt resealing/stripping/maintenance: 1.5% cost of job, minimum \$100

*** A street deposit of \$250.00 is required for any work adjacent to a street or public walk.

Inspection Fees: \$100 each (3 required)

Plan Review Fees: In addition to permit fee. Any resubmittals are subject to a \$55 re-review fee

Guarantee Deposit: 1% cost of work, minimum \$300

Driveway: Concrete Asphalt Paving Bricks Curb Cut

Flat Work: Sidewalk Patio Stairs Stone/Brick Wall Other

No error or omission in either the plans or application, whether said plans or application have been approved by the Building Commissioner or not, shall permit to relieve the applicant from constructing the work in any other manner than that provided for in the Ordinance of this Village relating thereto. The Applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

Signature: _____ Date: _____

Print Name: _____

Application Requirements:

- **Application Form:** Fill out a copy of this application form.
- **Current Plat of Survey**
- **Proposed Site Plan:** Two copies of proposed site plan showing a sketch of the proposed work and all size & setback dimensions.
- **Contractor must be registered with The Village of Westchester and provide a signed contract with detail scope of work.**
- **Call JULIE (Joint Utility Locating Information for Excavators) at 1-800-892-0123 allowing 48 hours to locate utilities**

PLEASE NOTE: IF YOU WILL HAVE A DUMPSTER ON SITE, A SEPARATE DUMPSTER PERMIT IS REQUIRED.TWO TIER MAXIMUM ON ALL ROOFS.

Concrete Construction Requirements for Westchester

INSPECTIONS:

You must contact the Building Department (708-345-0199) and schedule the necessary inspections.

- **Pre-pour Inspection:** Before pouring or covering of any flatwork.
- **Final Inspection:** A final inspection is required.
- **ROW Inspection:** An inspection to verify no damage to the public right of way must be scheduled to receive a refund.

CODE SPECIFICATIONS:

- **Curbs:** Any mountable (roll over) curb at the driveway shall be required to be replaced with a depressed curb and gutter. Curb removal and replacement shall be accomplished by saw cutting and removing the limits of existing curb and gutter and replaced with a depressed curb and gutter, "Sawing off" the top of the curb will NOT be allowed.
- **Driveway Approaches (portion between sidewalk and curb):** Concrete ONLY
- **Concrete:** All concrete shall be 6 bag mix (4000psi) for flat work and 5 ½ bag mix (3500psi) for footings and foundations. All air entrained.
- **Driveway Pitch:** Driveway must be pitched for proper drainage. If adjacent to foundation, top of driveway to be 4" below top of foundation.
- **Approach, public sidewalk and garage slab:** 5" thick concrete over 4" compacted gravel fill. Welded wire mesh (6 x 6 x W1.4 x W1.4) 2-1/2" below surface. ½ " expansion joints at the sidewalk and curb. **(WWM not required on sidewalk)**
- **Driveway and other flat work:** Minimum of 5" thick concrete over 4" compacted gravel fill. Control joints every 12 to 15 feet. ½ " expansion joints at garage apron, public sidewalk and against house foundation. **(WWM is required on driveway)**
- **Asphalt:** Base course shall be 4" of thoroughly compacted gravel. Surface course 2" minimum
- **Brick Pavers @ drive:** 10" CA6, 1 – 2" sand or limestone.
- **Brick Pavers @ patio:** 6" stone, 1 - 2" sand.

**DUMPING OR PLACEMENT OR BROKEN CONCRETE OR GRAVEL ON THE STREET IS NOT ALLOWED.
VIOLATION MAY RESULT IN THE LOSS OF THE GUARANTEE DEPOSIT.**