

**MINUTES OF THE COMMITTEE OF THE WHOLE  
OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF WESTCHESTER  
6 April 2010**

**CALL TO ORDER:**

The meeting was called to order at 7:01 PM and present / responding to roll call were Trustees Boyle, Gattuso, Novak, Sloan, and Pres. Pulia. Also present were Village Manager Urban and Attorney Durkin. Trustee Casey and Steker were absent.

**NEW BUSINESS:**

A. Alley Barricade-eliminating through traffic on E-W alley between Kensington and Downing north of 31<sup>st</sup> Street. A resident from Downing Ave. requested some action be taken to stop thru traffic along this gravel alley located between Kensington and Downing, just north of 31<sup>st</sup> Street. The alley currently serves as access to one single family residence on Downing, one two flat multifamily building on Kensington and also an auxiliary entry to commercial parking adjacent to 31<sup>st</sup> Street. The resident claims vehicles regularly use this alley as a thru street and is concerned about safety. Staff recommends the board concur with the barricade idea and approve the installation. Village Manager Urban does not concur with staff on recommendation to barricade the alley. Mr. DiPasquale stated that the resident requested alley be vacated but he feels a barricade would be a better idea to allow residents to get in and out of their garages. Mr. Urban is concerned with the liability issue and who will maintain the property so he suggested adding speed bumps. President Pulia suggested a non-permanent structure if possible. Trustee Gattuso stated that most of the traffic is from the farm stand and Christmas tree sales and the village should try and control the traffic from new businesses and not put up a barrier. Trustee Novak asked if the Village is liable if there is an accident resulting from the barrier and Attorney Durkin stated that the Village could be sued if there was an accident. The resident was present, Carol Dunundra, 3040 Downing stated that people are speeding through the alley and not stopping at the businesses. Trustee Sloan asked if there is a cost estimate since the Village is in a budget crisis and is also opposed to a permanent structure. Mr. DiPasquale felt that a speed bump would be the cheapest. Village Manager Urban will have staff work with the resident to find what options might be available

B. ATT Bill over 10K. The 911 center has a Plant CML manufactured 911 call processing device that was purchased in 1991 with minor upgrades performed in 1999 and 2001. AT&T was the installer and has been the provider of service for our equipment since its purchase. As a part of continued service that is required, their yearly service agreement has come due, which provides 24/7 emergency repair as well as 8am to 5pm routine repair coverage. Mr. Greg Hribal is asking a resolution be passed allowing for continued service with AT&T as the vendor for support on this equipment as they have one of a kind knowledge of the system. Due to the fact that this equipment is no longer manufactured, it is important to note that AT&T has a warehouse of replacement parts due to their extensive customer base in Illinois. The total for this maintenance is \$11,689.68 which is only a few percentages higher from last year. This will be on next week's consent agenda.

C. Ordinance approving grant of utility easement in the Gallagher & Henry Development. This property is located at 31<sup>st</sup> and Hickory Lane. In order for the Chicago Highland Golf Course to establish temporary water service to its initial facilities, Gallagher-Henry, the adjoining property owner, has agreed to provide a grant of a 20 foot utility easement along a portion of its south boundary, adjacent to the north right-of-way of 31<sup>st</sup> Street, to permit the connection of a new water main extension to an existing line at Hickory Lane. Staff is requesting approval of the Plat of Grant of Public Utility Easement to permit the Chicago Highland Golf Course water main connection to the existing main along the north side of 31<sup>st</sup> Street & Hickory Lane. This will be the fastest way to get water to the golf course and there would be no cost to the village. A tap on fee will be applied to the Highlands Golf Course. This will be on the consent agenda for next week.

**OLD BUSINESS:**

A. Water Meter Installation Contract. Bid opening and award of contract for 2010 Water Meter Installation to United Meters, Inc. United Meters, Inc. was the lowest qualified bidder with a total bid of \$145,499 to install the 2140 meters, which is below the estimated cost of \$200,000. This line item has already been adjusted in the 2011 budget. The actual amount of the finished contract may vary based on the sizes of meters found at each site. Every effort has been made to accurately estimate the actual quantities and cost. The meters will be purchased directly from HD Water Supply under a different contract. Staff recommends acceptance of the contract with United Meters, Inc. Mr. Doug Punke from United Meters, Inc. explained how the company will do the meter installation and supply whatever materials are needed. This will be placed on next week's consent agenda.

B. Janitorial Services bid results. On March 23, 2010, bids were opened for Janitorial Services, contract period of May 1, 2010 through April 30, 2011. The low bid was from Commercial Cleaning Group Co. for \$1,570 per month. The second lowest bid was from Maxi-Maintenex for \$1,795 per month. Staff recommends approving a contract with Maxi-Maintenex. They were not the lowest bidder but they are the current cleaning company and have received excellent reviews from references. They have been very responsive to any issues brought to their attention and do an adequate job. Trustee Novak asked if it might be more cost productive to hire an individual. This will be brought back at a later COW meeting.

C. 2010-2011 Budget. The Village Manager sat down with staff and made changes to the budget that was discussed at the March 20<sup>th</sup> budget meeting and cuts were made. A conservative approach to the budget was taken applying the highest possible costs. Therefore, the proposed budget items may not be realized but they may. The revenue line items were estimated at realistic amounts, with little growth proposed for 2010-2011. A public hearing has been scheduled for Tuesday, April 27 at 6:55 pm. The budget must be approved no later than April 30, 2010 pursuant to State Statute. Staff is asking direction from the Board in order to prepare a final document for approval on April 27<sup>th</sup>. Trustee Novak stated that he will not vote for this budget with a \$700,000 deficit. The budget needs to stay with the agreed 30% reserve policy and Trustee Sloan concurred. Costs have got to be cut and new ways to raise revenue need to be found. Trustee Novak would rather work with the current employees instead of hiring new ones that would have to be let go when the Village runs out of money. President Pulia would like to try and get some of the projects done to improve streets and other repairs needed in the village. Trustee Gattuso feels we need to support the Public Works department to get some of these projects done. Trustee Novak would like the Village to live within its means and balance the budget. He would like to be able to offer the same services to the residents a year and two down the road. Trustee Sloan stated the reserves would be depleted if we accept this budget and feels the Public Works

department is doing a great job but they need to work with the crew they have. Standing firm on the 30% reserve policy is important to protect the bond rating. Mr. Egeberg stated that so many things are funded out of the general fund and things could be shifted around to have another fund share the true costs. Mr. Urban agreed on leasing equipment instead of purchasing new. Mr. Fecarotta would really like to purchase or lease a roller and hire one new Public Works employee. Trustee Novak feels this is a new era in government since we have never seen these kinds of cutbacks from the state. We need to prepare for years of bad times. Trustee Sloan stated that the \$700,000 is larger than adding one or two new employees and also questioned if legal bills can be cut. All departments need to try and make additional cuts.

**OTHER BUSINESS:**

Village Manager Urban stated the following will be on next week's agenda: contract for support staff and discussion of budget.

Chief Evans received a call from Western Springs regarding fugitives from Oklahoma. Westchester helped in the search of the surrounding woods and both subjects were apprehended in Bristol, WI.

President Pulia reported his trip to Springfield was an attempt to get money from the state. The vehicle sticker letter is going out soon in an attempt to collect some of the money. Westchester Blvd project is underway. The Newspaper went out this weekend with very positive feedback. Three businesses have violated their liquor license by selling to underage patrons and have come before the Liquor Commission. All three businesses were fined and told the stings will continue. President Pulia asked the Board if they feel additional fees need to be charged to cover the cost of background checks and fingerprinting.

**PUBLIC PARTICIPATION:**

Mr. Tim Hinsdale congratulated the Board and Ms. Fister for a fabulous newsletter. The Library Board is meeting and invites everyone.

Mr. Battersby thought the Town Hall meeting was great. He questioned if the budget is including the possible 30% decrease in sales tax and President Pulia said no that another \$300,000 plus would need to be cut.

With no further business to discuss, Trustee Sloan made a motion, seconded by Trustee Novak to adjourn to executive session and on the roll call vote the Board passed said motion (Aye 4) (Nay 1) and the meeting was adjourned at 9:22 PM.

---

Catherine M. Booth, Village Clerk