

**MINUTES OF THE COMMITTEE OF THE WHOLE
OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WESTCHESTER
20 April 2010**

CALL TO ORDER:

The meeting was called to order at 7:00 PM and present / responding to roll call were Trustees Boyle, Gattuso, Novak, Sloan, and Pres. Pulia. Also present were Village Manager Urban and Attorney Durkin. Trustee Casey and Steker were absent.

NEW BUSINESS:

A. Liquor Ordinance Licenses: There was a liquor hearing today, April 20, 2010, at 5:30 pm to reissue licenses to the Shell Gas Station, BP Amoco, and J Dee's Convenience (pending investigation). It appears all was in order with Shell gas station and this will be on the consent agenda at the next meeting to grant Shell gas station a liquor license. All employees will be required to have Basset training and stings will continue. President Pulia made it clear that no underage sales will be tolerated. Attorney Anthony Demarto from the Village law firm is currently rewriting the liquor ordinance which will be on a future COW meeting. Fees have gone up and applications need to reflect that increase. A number of businesses will be applying for liquor licenses, BP Amoco, Walgreens, Highlands Golf Course, Food For Thought, and J Dee Convenient store, so the application needs to be rewritten. BYOB will also be reviewed. Notices will be sent out to all businesses in September to make sure the Village is up to date with current employees and managers of all businesses with liquor licenses. President Pulia is working with staff and legal counsel to amend our current liquor code in regards to application requirements, process and fees; and requiring training for personnel selling liquor.

B. ADA Resolution: This was brought forward on advice of legal counsel. Attorney Durkin explained that Title II of the Americans with Disabilities Act of 1990 requires that no qualified person with a disability be excluded from participating in, or denied the benefits of, the programs, services, and activities provided by a municipality because of a disability. Therefore, the ADA and its implementing regulations outline certain administrative requirements that municipalities must comply with in order to ensure that the needs of people with disabilities are addressed in the programs, activities, and services operated by the municipality. Public Act 96-650, recently adopted by the state legislature, amends the Illinois Municipal Code to provide that municipalities must post the following information on their websites: the name, office address, and telephone number of the ADA Coordinator; the grievance procedure, if any, adopted by the municipality to resolve complaints alleging a violation of Title II of the ADA. Chief Richard Belmonte has been suggested as the ADA Coordinator and Village Manager Urban was appointed in charge of appeals. The notice and grievance procedure included with the resolution are adapted from documents made available by the United States Department of Justice. This resolution will be put on the next consent agenda. This was supposed to be posted by March 31, 2010 but there is no penalty for not having completed.

C. Arbor Day:

Village Manager Urban requests a resolution proclaiming the observation of Arbor Day by the Village of Westchester. The 3rd Annual Arbor Day ceremony will take place on April 30, 2010 at 1:00 pm at the Westchester Middle School. This will appear on the next consent agenda next week.

OLD BUSINESS:

A. Street Light Maintenance Contract: Project Manager Hope Garrett presented the bid results from four different vendors, Ashley Electric, Lyons Electric, Meade, and Rag's Electric. The low bid for monthly maintenance was from Rag's Electric in the amount of \$3.25 per light/per month for a monthly cost of \$2,242.50 and a yearly total of \$26,910 for 690 street lights. This monthly price is lower than our current contract of \$2,518.50. It is the recommendation of staff to approve a contract for monthly maintenance with Rag's Electric when the current contract with Ashley Electric expires on April 30, 2010. References were checked and were favorable. Village Manager Urban would like to have a call list for emergency repairs in case of a disaster and the preferred vendor is not available. Trustee Sloan is in favor of using multiple companies to build relationships. President Pulia suggested that prices with other vendors should be negotiated. Village Manager Urban stated that the other vendors would be willing to negotiate. This will be placed on next week's consent agenda also with a call list.

B. Janitorial Services: in-house vs. contract: Chief Evans recommends utilizing two part-time employees to provide the evening janitorial services as an alternative to a contracted service. The cleaning service currently being used is costing the Village \$21, 540. This recommendation of hiring two part-time employees would cost \$18,840 which would be a savings of \$2,046. There would be a one-time cost of \$800 for vacuum cleaners. This would give the Village more control over the work being done as well as the environmental advantage of going green. Trustee Novak stated that he felt the presentation was well put together and is in favor of going green. He also stated that there may be grant money available for this. Village Manager Urban felt these employees could be utilized in other ways in the village and possible have night-time police and fire staffs check up on them. Trustee Boyle questioned whether we were nickel and diming the issue but would be willing to try it. Trustee Novak would like to try it and if it doesn't work, go back to a company. Bids will be rejected and two part-time employees will be hired.

C. 2010-2011 Budget: Finance Director Mr. Egeberg has updated the budget. The fund balance has changed due to updates on expenditures. Every effort needs to be made to properly charge costs to their correct fund. In many cases this is not possible based on the billing, or shared costs of a service or supply but corrections will be made as needed. President Pulia stated that more and more municipalities are consolidating their 911 services. Mr. Egeberg stated there would be a savings of approximately \$400,000 by going with a Central Dispatch for E911 with possible grant money available. The Village needs to look into consolidation in all areas as we look to save money. Village Manager stated that the proposed budget is if we were up and running six months from May 1st and asked if the board would be willing to dissolve 911 and go with Central Dispatch. He has also been talking with other villages to see if they would be interested in partnering with Westchester. President Pulia stated that this is a starting point and more information needs to be gathered. Trustee Novak felt there were a lot of unknowns to be putting this into the current budget.

Attorney Durkin stated that he would have to work with collective bargaining to put that provision into the contract. Trustee Novak questioned why there is nothing in the Capital Outlay for 2012-2013 since there will certainly be street and sewer repairs needed and we do not want to rely on the Reserve Fund. Mr. Egeberg stated that bond money can be held and not spent all in the first year. Trustee Boyle stated that we cannot fix everything and cannot spend the entire reserve fund. President Pulia asked what a comfortable amount would be for Capital Outlay and asked how much of the bond money should be spent each year. Attorney Durkin stated that the Village should spend all three million. Trustee Gattuso would like to see some heat scarification done so we are at least doing something for the residents. Mr. Egeberg stated that not all streets can be done at one time and need to be spread out over the year. Trustee Novak and Sloan would like to see any cost savings be used to pay down the budget. President Pulia would like to see this budget passed at the next meeting. Attorney Durkin stated that the budget needs to be passed by April 30th. Village Manager Urban asked if the board would like to handle the wristbands in the same way as two years ago and the board concurred.

OTHER BUSINESS:

Trustee Novak stated that Westchester is up to 82% in the Census numbers which is in the top 10 in Cook Co. President Pulia received a letter from a merchant, Thomas Michael Salon, on Cermak Road thanking the Village for the creation of the parking lot. Village Manager Urban stated it could be opened right now but would like to have asphalt done and have it striped. A roller will be arriving next week and the crack sealer is being looked at to see if we will keep it or sell it. Food for Thought restaurant should be opening in early July and the Highlands Golf Course is expecting to open May 15th. Divine Infant School is having a Student Government Day on May 11th. Hancock Engineering is starting the Gardner Road project on May 3rd, the Boulevard will be started tomorrow and 31st will begin shortly.

PUBLIC PARTICIPATION:

Mr. Steve Battersby asked if the Public Works department employees fill out a time sheet and Manager Urban stated that yes they do. He also asked if going to a Central Dispatch will have any effect on getting the grant and Chief Evans said that it will not affect that. He feels the Village should do as many streets as possible this year. He also asked if he could have a copy of the contract with Commonwealth Edison and Manager Urban said he would get it.

With no further business to discuss, Trustee Gattuso made a motion to adjourn to executive session but with no second motion there would be no executive session.

With no further business to discuss, Trustee Boyle made a motion, seconded by Trustee Novak to adjourn and the meeting was adjourned at 10:20 PM.

Catherine M. Booth, Village Clerk