

**MINUTES OF THE COMMITTEE OF THE WHOLE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WESTCHESTER
Tuesday, 28 February 2017**

CALL TO ORDER:

The meeting was called to order at 7:35 PM and present/responding to roll call were Trustees Calcagno, Perry, Reda Steker, Yurkovich and President Pulia. Trustee Celestino was absent. Also present were Village Clerk Miller, Village Manager Matthys, and Attorney Melissa Wolf.

New Business

A. Revision to Chapter 10.08 – Poultry – Ms. Headley

Background: At the January 10, 2017 Committee of the Whole Meeting of the Village Board, a resident spoke during public comment to request that the Village Board consider allowing him to keep chickens at his home. Technically, chickens are permitted to be kept within the Village, but most residences cannot comply with the large setback requirements. The coop/enclosure must be at least one hundred (100) feet from the nearest residence and two thousand (2,000) feet from the nearest adjacent residence. Roosters and cock fowl have a two hundred and fifty (250) feet setback from the nearest residence. Staff circulated a rapid survey through West Cook Municipal Conference asking members if they allow chickens to be kept and if they are permitted, to provide a copy of their ordinance. If the Village Board would like to allow chickens to be kept in the Village, staff can prepare some modifications to section 10.08 for the Village Board's consideration. If the Village Board does not want to allow the keeping of chickens, no further action is necessary. No DECISION was made at this time.

B. Paperless Utility Billing – Mr. Webber (p. 28)

Staff was directed by the Board of Trustees to look into paperless billing as a way to save on costs related to our monthly utility billing. Currently, the Village is spending approximately \$4,200 per month in postage and printing charges relating to sending out utility bills. For Fiscal Year 2017 it is anticipated that the total cost to produce utility bills will be just over \$50,000. Depending on how the Village Board would decide to implement the system would determine the level of cost savings. The Village's current utility bill vendor, Third Millennium, offers a paperless billing option called Green Pay System. The Green Pay System is a web-based online payment system that allows customers to view and pay their utility bills online using any form of payment. Customers will have 24/7 access to their accounts and ability to make payments from their PC, smartphone or tablet. NO DECISION was made at this time

C. SWAP – President Pulia

Cost: \$1000 for 12 days of service. Director Lewis and Supervisor Muell will work out logistics.
APPROVED for Consent.

Old Business

A. 2017 Electronic Recycling Program – Ms. Spencer

Three proposals were considered for Electronic Recycling. After comparison/review, Staff recommends eScrap.
APPROVED for Consent.

B. Refuse Services RFP – Ms. Matthys (Discussion Only)

Trustees Perry and Steker met with Von Keshner /Waste Management to review their proposal for Refuse Services. Costs currently projected at \$23.85 monthly for non-senior households. This would be a 5 year contract with 20k credited annually by Waste Management to spend toward roll-offs. The Committee recommends waiting to make a decision in order to review other proposals.

Department Reports:(Missed during Board Meeting)

Chief Stelzer/PD – Noted that he has officially taken over as Director for the Law Enforcement Torts Run for Special Olympics with the State of Illinois.

Chief Adams/FD – Fire Department personnel have formed a Mentorship Program with some of the schools. Firemen will spend 2-3 hours per month to be a positive role model.

Chris Webber/Financial Director – None

Greg Hribal/IT – The Norcomm computers arrived last week. Software is expected to be implemented 3/01. T-Mobile will perform the boiler removal from the basement of the FD. Greg will follow-up with Director Lewis to see potential cost should the Village perform the removal of the boiler.

Robert Lewis/Public Works – Mr. Lewis provided a sample stencil that will be spray painted over street gutters near storm water drains to help ward off illegal disposal of liquids such as oil/paint. He will try to engage community participation such as the schools to assist with the project. 2) The Post Office roof is leaking again...the contractor will be out 3/01.

Melissa Headley/Business Development – Noted that the Palmer Florist hearing was held last week regarding their signage. The Zoning Board recommends approval of the modifications that have been made and the item will be placed on the 3/14 COW.

Information Only

A. Audit Report – Mr. Webber - A copy of the Comprehensive Annual Financial Report was provided to Board Members. Mr. Dan Burke/Sikish provided a summary of the finding of their independent audit of the Villages' finances. The Village was found to be in strong financial standing. Mr. Burk is available for any questions the Board may have regarding the comprehensive report provided.

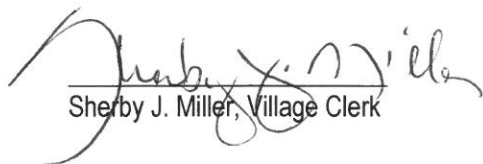
B. Manager Matthys – 1) License approval was received for the Sunnyside project, \$50,031.12. A manual check to be issued. 2) Staff has been dealing with frustrations with the HRA insurance plan, since switching to IPPC. Some reimbursements have been delayed. Plan to institute a policy where members will have a debit card that is front loaded with their money and will be frozen to the following year once they hit their limit. Effective 4/01. 3) George Taylor has been talking to alarm companies. SMG is no longer an exclusive vendor to the town, the Village will now be charged for the monitoring of its sprinkler systems, Village Hall and Crestwood. Staff recommends utilizing the services Alarm Detection Systems, for \$25 per month.

Public Participation

Resident Fidel Vega requests that the Board reconsiders the Poultry Ordinance 10.8.020. He has (5) chickens and was recently cited for non-compliance. He feels the ordinance is outdated and should be modified... noting his neighbors do not feel the chickens are a nuisance. A decision is still pending from the Board but would apply to everyone, per President Pulia.

Adjournment

With no further business to discuss, Trustee Yurkovich motioned to adjourn. The motion was seconded by Trustee Reda. On the roll call, the motion passed (Aye 7). The meeting was adjourned at 9:12 PM.


Sherby J. Miller, Village Clerk